



AWARDS GUIDELINES & CRITERIA

AWARDS COMMITTEE

Chairperson:

PP Armi Quibael, RC Ortigas Center

Vice- Chairperson:

PP Bea De Guzman-Cabatbat, RC Greenhills

Committee Secretary:

PP Jocelyn Sarte , RC Mandaluyong Central

Adviser:

PP Dan Santos, RC Pasig Sunrise

IT Expert:

PP Erwin Belleza, RC Caloocan

Members:

PP Al Supangan, RC Malabon

PP Majo Tinio, RC Metro Nova Caloocan

PP Abelle Lopez, RC Valenzuela West

PP Toto Mina, RC Marikina North

PP Charlie Bite, RC Marikina Hilltop

PP Wit Bello, RC Cainta

PP Marilyn Santos, RC Metro East Taytay

PP Ramon Canales, RC Pasig East

PP Rose Caoc, RC San Juan

PP John Lam, RC Mandaluyong

OBJECTIVES

- To encourage and recognize the worthiness of all Clubs, Club Presidents, District Officers and Rotarians who were able to foster and deliver the ideal of Rotary Service as a basis of their exemplary efforts.
- To dignify the success of each Rotarian and his/her club as an opportunity to serve the community during the Rotary Year.

GOALS

- Expand the Membership Base with an increase of 20%
- 100% Club Participation to increase District-Wide Foundation Giving
- Have All Clubs Post and Achieve Goals in Rotary Club Central with continuous updating of complete details on Service Projects including community needs assessment
- Expand our Reach through our Public Image promotion



IMPORTANT DATES FOR SUBMISSION

FIRST CUT-OFF:	AUGUST 31, 2022
SECOND CUT-OFF:	OCTOBER 31, 2022
THIRD CUT-OFF:	JANUARY 31, 2023
FINAL SUBMISSION:	APRIL 15, 2023
SIGNIFICANT SERVICE AWARD:	APRIL 15, 2023

FOR HOST CLUBS OF DISTRICT ACTIVITIES:

District activity attendance sheet should be submitted to the Club Admin Committee within 2 weeks after the event.

THERE WILL BE NO EXTENSION FOR FINAL SUBMISSION

MINIMUM REQUIREMENTS

For Rotarians and Clubs to be eligible for Major District Awards, the Club must be in good standing during Rotary Year 2022 – 2023, and must have complied with the following on or before **April 15, 2023**:

I. Fully paid with no arrears on the following:

- a. On time payment of R.I. dues with NO WARNINGS (first and second semester invoices)
- b. District Fund and District Calamity Fund
- c. Subscription to the PRM/ 100% club subscription/ no arrears
- d. Club listing fees for DISTAS 2022, DISCON 2023

II. Reported to Rotary Club Central:

- a. At least **Fifteen (15) goals** entered by **August 31, 2022**
- b. **DETAILS** of Service Projects
- c. Confirmed goals achieved by April 15, 2023

III. To be presented during the Governor's visit

- a. One (1) Significant project in any of the Areas of Focus with community assessment

IV. To be submitted 1 week before the Governor's visit

- a. Club strategic plan (to be attached with the club plans and programs)
- b. Club Health Check
- c. Club Members Satisfaction Survey
- d. Roster of Members & Classification
- e. Updated Constitution & By Laws
- f. Diversity, Equity & Inclusion

SPECIAL AWARDS -MEMBERSHIP

I. MEMBERSHIP	CRITERIA
BEST CLUB IN MEMBERSHIP GROWTH	Minimum of 20% increase in membership (Based on Percentage)
BEST CLUB PRESIDENT IN MEMBERSHIP RECRUITMENT	(Based on actual number)
BEST IN MEMBERSHIP ENGAGEMENT	Total average of at least 60% of members attending club meetings; At least 80% of members are registered in MyRotary

SPECIAL AWARDS – THE ROTARY FOUNDATION

II. THE ROTARY FOUNDATION	CRITERIA
BEST CLUBS IN TRF CONTRIBUTION (TOP 3 for Small Clubs) (TOP 3 for Large Clubs)	Annual Fund (Absolute Amount)
BEST CLUBS IN TRF CONTRIBUTION (TOP 3 for Small Clubs) (TOP 3 for Large Clubs)	Annual Fund (Per Capita)
BEST CLUBS IN POLIO PLUS CONTRIBUTION (TOP 3 for Small Clubs) (TOP 3 for Large Clubs)	Polio Plus Fund
100% FOUNDATION GIVING CLUBS	
EREY CLUBS	
SUSTAINING MEMBER CLUBS	
CLUBS FOR END POLIO COUNTDOWN TO HISTORY	At least \$1,500 to Polio Plus Fund

SPECIAL AWARDS - SERVICE PROJECTS

III. SERVICE PROJECTS (Separate Awards for Small Clubs & Large Clubs)	CRITERIA
BEST PROJECTS IN PEACE AND CONFLICT RESOLUTION	-Sustainability
BEST PROJECTS IN DISEASE PREVENTION AND TREATMENT	-Can be replicated
BEST PROJECTS IN MATERNAL AND CHILD HEALTH	-Number of beneficiaries
BEST PROJECTS IN ECONOMIC AND COMMUNITY DEVELOPMENT	-Commensurate to the size of the club and its resources
BEST PROJECTS IN WATER, SANITATION AND HYGIENE	-Project should be posted in Rotary Showcase
BEST PROJECTS IN BASIC EDUCATION AND LITERACY	
BEST PROJECTS IN SUPPORTING THE ENVIRONMENT	
BEST PROJECTS IN EMPOWERING GIRLS	

SPECIAL AWARDS – PUBLIC IMAGE

IV. PUBLIC IMAGE	CRITERIA
BEST PUBLIC IMAGE AWARD FOR SOCIAL MEDIA (Over-all FB*, IG**, TikTok**, YouTube**) *should be Club page, not account **should be Club account, not personal account	Total Reach, Engagements, Execution, Effectivity, Use of R.I. Brand Guidelines
BEST FACEBOOK PAGE	Creativity, Followers, Consistency of Posts, Content
BEST INSTAGRAM ACCOUNT	Creativity, Followers, Consistency of Posts, Content
BEST PUBLIC IMAGE AWARD FOR PRINT MEDIA	Circulation and Reach
BEST PUBLIC IMAGE AWARD FOR BROADCAST MEDIA	Circulation and Reach
BEST PUBLIC IMAGE AWARD FOR OUTDOOR MEDIA	Location, Duration, Size, Use of R.I. Brand Guidelines, Foot Traffic

SPECIAL AWARDS – PUBLIC IMAGE

IV. PUBLIC IMAGE	CRITERIA
BEST CLUB ROTARY MARKER	Location, Duration, Size, Use of R.I. Brand Guidelines, Foot Traffic
BEST CLUB ROTARY STORY VIDEO	Story of the beneficiaries, How Rotary was able to help them, What was the effect of the project in the community, Effectivity and Reach, Max of 3 minutes
BEST ZONE ROTARY STORY VIDEO	Story of the beneficiaries, How Rotary was able to help them, What was the effect of the project in the community, Effectivity and Reach, Max of 3 minutes
BEST CLUB UNIFORM	

SPECIAL AWARDS – PARTNERS IN SERVICE

V. PARTNERS IN SERVICE (Award to be given to Sponsoring Club)

BEST ROTARACT CLUB

BEST INTERACT CLUB

BEST ROTARY COMMUNITY CORPS

SPECIAL AWARDS – CLUB ADMINISTRATION

VI. CLUB ADMINISTRATION

BEST CLUB ATTENDANCE IN DISTRICT EVENTS/SEMINARS (Actual attendees)

BEST CLUB IN ROTARY ONLINE TOOLS ADMINISTRATION

BEST CLUB BULLETIN

BEST CLUB MEETING ATTENDANCE AWARD

- CLUBS THAT MEET 4X A MONTH
- CLUBS THAT MEET 2X A MONTH
- E-CLUBS

MAJOR AWARDS

OUTSTANDING CLUB IN MEMBERSHIP DEVELOPMENT	
NET MEMBERSHIP GAIN of at least 20%; With at least 90% RETENTION RATE (as of April 15, 2023); (Based on membership figure as of July 1, 2022 as provided by Rotary International)	50 pts.
50% of new members must be female or under 40 years old or a former or current Rotaractor	30 pts.
Club President must have personally sponsored at least 2 new members	20 pts.

MAJOR AWARDS

OUTSTANDING CLUB IN SERVICE PROJECT IMPLEMENTATION

Club will be awarded based on its performance in service projects in all 7 Areas of Focus as reported in Rotary Club Central and Rotary Showcase
(Excluded are Global Grant/District Grant/Zonal Projects)

- Number of Beneficiaries
- Number of Volunteers
- Total Number of Volunteer Hours
- Cash Contributions
- Value of Donated Goods and Services

***Separate awards for Small Clubs and Large Clubs**

MAJOR AWARDS

OUTSTANDING CLUB IN THE ROTARY FOUNDATION CONTRIBUTION

Ranking based on the club's absolute TRF contribution as per RI TRF report by May 15, 2023	50 pts.
Achieved 100% Foundation Giving Club status	10 pts.
Achieved EREY Club status	10 pts.
Achieved Sustaining Member Club Status	15 pts.
Club donation of USD1500 to Polio Plus Fund	15 pts.

*Separate awards for Small Clubs and Large Clubs

MAJOR AWARDS

OUTSTANDING CLUB IN PUBLIC IMAGE IMPLEMENTATION

At least 4 posts a month on Social Media	20 pts.
Establishment or maintenance of Social Media page/accounts (FB- 5pts., IG- 5 pts., YT- 5 pts., Tiktok – 5 pts.)	20 pts.
Establishment or maintenance of Club Website	5 pts.
Participation in District Public Image Efforts and Events	20 pts.
Other Public Image Efforts (Outdoor-5pts, Rotary Marker-5pts, Broadcast-5pts, Print-5pts)	20 pts.
Publicize role of Rotarians in successful humanitarian service in Rotary Showcase in www.rotary.org	15 pts.

MAJOR AWARDS

OUTSTANDING CLUB IN YOUTH SERVICE	
Has chartered or maintained a Rotaract Club	25 pts.
Has chartered an additional new Rotaract Club	10 pts.
Has chartered or maintained an Interact Club	25 pts.
Has chartered an additional Interact Club	10 pts.
Has sponsored a RYLA participant	10 pts.
Has engaged an Interact Club in a Service Project	10 pts.
Has engaged a Rotaract Club in a Service Project	10 pts.

MAJOR AWARDS

OUTSTANDING CLUB IN CLUB ADMINISTRATION

Club must have participated in the following Mandated District Activities:	1 pt. each
i) PETS ii) DISTAS iii) Grants Management Seminar iv) TRF Seminar v) Membership Seminar vi) District Handover vii) Public Image Seminar viii) 1 st Breakfast Meeting ix) Rotary Academy 1 & 2 x) Oktoberfest	xi) 2 nd Breakfast Meeting xii) RYLA xiii) TRF Banquet xiv) 3 rd Breakfast Meeting xv) District Christmas Party xvi) Midyear Review xvii) Palarotary xviii) End Polio Day xix) DISCON xx) 4 th Breakfast Meeting
Held at least 18 meetings by April 15, 2023	10 pts.
Held at least 1 Club Strategic Planning on or before August 30, 2022	10 pts.
Held at least 2 Club Assemblies by April 15, 2023	10 pts.
Have at least 18-24 issues of Club Bulletin for clubs that meet weekly, and 12 issues for clubs that meet bi-monthly	10 pts.
At least 60% of its members have MyRotary accounts in www.rotary.org	20 pts.
Have at least a total average of 60% of members attending club meetings	20 pts.

MAJOR AWARDS

OUTSTANDING ROTARY CLUB

The Club must have achieved at least 15 goals in Rotary Club Central	5 pts.
The Club must have complied with the District Minimum Requirements	5 pts.
The Club must be Charter Strength	5 pts.
Service Projects Implementation- The Club must have been updating the Rotary Club Central and must have implemented at least 4 Service Projects in any of Rotary's 7 Areas of Focus	20 pts.
The Rotary Foundation Contribution- The Club must be a 100% Rotary Foundation Giving Club	15 pts.
Membership Development- The Club must have a membership net gain of 3 with at least 90% retention rate	15 pts.
Public Image Implementation- The Club must have at least 1 Public Image Project	15 pts.
Club Administration- The Club must have attended at least 80% of Mandated District Activities	10 pts.
Youth Service- The Club must have a Rotaract Club OR an Interact Club OR an RCC	10 pts.

*Separate awards for Small Clubs and Large Clubs

MAJOR AWARDS

MOST OUTSTANDING ROTARY CLUB	
The Club must have achieved at least 15 goals in Rotary Club Central	5 pts.
The Club must have complied with the District Minimum Requirements	5 pts.
The Club must be Charter Strength	5 pts.
Service Projects Implementation- The Club must have been updating the Rotary Club Central and must have implemented at least 4 Service Projects in any of Rotary's 7 Areas of Focus	20 pts.
Rotary Foundation Contribution- The Club must be a 100% Rotary Foundation Giving Club, <u>an EREY Club and must have donated at least USD500 to Polio Plus Fund</u>	15 pts.
Membership Development- The Club must have a membership net gain of <u>5</u> with at least 90% retention rate	15 pts.
Public Image Implementation- The Club must have at least <u>2</u> Public Image Projects	15 pts.
Club Administration- The Club must have attended at least <u>90%</u> of Mandated District Activities, <u>with total average of 60% of members attending Club Meetings</u>	10 pts.
Youth Service- The Club must have a Rotaract Club AND an Interact Club AND an RCC	10 pts.

*Separate awards for Small Clubs and Large Clubs

MAJOR AWARDS

MOST OUTSTANDING ROTARY CLUB WITH DISTINCTION

The Club must have achieved at least 15 goals in Rotary Club Central	5 pts.
The Club must have complied with the District Minimum Requirements	5 pts.
The Club must be Charter Strength	5 pts.
Service Projects Implementation- The Club must have been updating the Rotary Club Central and must have implemented <u>a Service Project in all of Rotary's 7 Areas of Focus</u>	20 pts.
Rotary Foundation Contribution- The Club must be a <u>Sustaining Member Club</u> and must have donated at least <u>USD1500</u> to Polio Plus Fund	15 pts.
Membership Development- The Club must have a membership <u>net gain of at least 20%</u> with at least 90% retention rate	15 pts.
Public Image Implementation- The Club must have at least <u>3</u> Public Image Projects	15 pts.
Club Administration- The Club must have attended at least <u>90%</u> of Mandated District Activities, <u>with total average of 60% of members attending Club Meetings</u> , and <u>at least 60% of its members have MyRotary accounts in www.rotary.org</u>	10 pts.
Youth Service- The Club must have maintained a Rotaract Club, an Interact Club, an RCC, <u>and must have chartered a new Rotaract Club</u>	10 pts.

MAJOR AWARDS

OUTSTANDING PRESIDENT

The President's Home Club:

- i) Must be a qualifier of Rotary International Presidential Citation
- ii) Must be a recipient of an Outstanding Club Award
- iii) Must have at least 20 members or at Charter Strength
- iv) Must have achieved a 100% Foundation Giving Club

The Club President:

- i) Must have personally sponsored **1** new member
- ii) Must have personally contributed to TRF **USD500.00**
- iii) Must have personally attended **80%** of the District Activities
- iv) Must have timely submitted reports to the District and reported club achievements to the Rotary Club Central

*Separate awards for Small Clubs and Large Clubs

MAJOR AWARDS

OUTSTANDING PRESIDENT WITH DISTINCTION

The President's Home Club:

- i) Must be a qualifier of Rotary International Presidential Citation
- ii) Must be a recipient of an Outstanding Club Award
- iii) Must have at least 20 members or at Charter Strength
- iv) Must have achieved a 100% Foundation Giving Club

The Club President:

- i) Must have personally sponsored 1 new member
- ii) Must have personally contributed to TRF USD1,000.00
- iii) Must have personally attended **80%** of the District Activities
- iv) Must have timely submitted reports to the District and reported club achievements to the Rotary Club Central

MAJOR AWARDS

MOST OUTSTANDING PRESIDENT

The President's Home Club:

- i) Must be a qualifier of Rotary International Presidential Citation
- ii) Must be a recipient of a Most Outstanding Club Award
- iii) Must have at least 20 members or at Charter Strength
- iv) Must have achieved a 100% Foundation Giving Club and an EREY club status

The Club President:

- i) Must have personally sponsored 2 new members
- ii) Must have personally contributed to TRF USD1,000.00
- iii) Must have personally attended 90% of the District Activities
- iv) Must have timely submitted reports to the District and reported club achievements to the Rotary Club Central

*Separate awards for Small Clubs and Large Clubs

MAJOR AWARDS

MOST OUTSTANDING PRESIDENT WITH DISTINCTION

The President's Home Club:

- i) Must be a qualifier of Rotary International Presidential Citation
- ii) Must be a recipient of a Most Outstanding Club with Distinction Award
- iii) Must have increased its membership by 20% members
- iv) Achieved Sustaining Member Club Status and must have donated at least USD1500.00 to Polio Plus Fund

The Club President:

- i) Must have personally sponsored at least 3 new members
- ii) Must have personally contributed to TRF USD1,000.00 absolute amount
- iii) Must have personally attended 90% of the District Activities
- iv) Must have timely submitted reports to the District and reported club achievements to the Rotary Club Central

MAJOR AWARDS

OUTSTANDING ASSISTANT GOVERNOR

Must have at least (1) one of the Presidents under his/her supervision to be a recipient of the Outstanding President Award

Must have contributed at least **\$500** absolute amount to The Rotary Foundation

Must have attended **80%** of the District Activities

Must have attended the club meeting of his/her Presidents at least (1) once every quarter

Timely Report submission by the Presidents under his/her supervision

Nomination must have been endorsed in writing by all the Presidents under his/her supervision

MAJOR AWARDS

MOST OUTSTANDING ASSISTANT GOVERNOR

Must have at least (1) one of the Presidents under his/her supervision to be a recipient of the Most Outstanding President Award

Must have contributed at least **\$1,000** absolute amount to The Rotary Foundation

Must have attended **90%** of the District Activities

Must have attended the club meeting of his/her Presidents at least (1) once every quarter

Timely Report Submission by the Presidents under his/her supervision

Nomination must have been endorsed in writing by all the Presidents under his/her supervision

MAJOR AWARDS

OUTSTANDING SENIOR ASSISTANT GOVERNOR

Must have at least (1) one of the Assistant Governors under his/her supervision to be a recipient of the Outstanding Assistant Governor Award

Must have contributed at least **\$500** absolute amount to The Rotary Foundation

Must have attended **80%** of the District Activities

Must have convened his/her AG Team at least (1) once every quarter

Timely submission of reports to the District

Nomination must have been endorsed in writing by all the Assistant Governors under his/her supervision

MAJOR AWARDS

MOST OUTSTANDING SENIOR ASSISTANT GOVERNOR

Must have at least (1) one of the Assistant Governors under his/her supervision to be a recipient of the Most Outstanding Assistant Governor Award

Must have contributed at least **\$1,000** absolute amount to The Rotary Foundation

Must have attended **90%** of the District Activities

Must have convened his/her AG Team at least (1) once every quarter

Timely submission of reports to the District

Nomination must have been endorsed in writing by all the Assistant Governors under his/her supervision

MAJOR AWARDS

SIGNIFICANT SERVICE AWARD

IATP will nominate his/her club service project for this District Award

Service Project excludes District Grant/Global Grant/Zonal Projects

MAJOR AWARDS

ASSISTANT GOVERNOR/S OF THE YEAR

Scores will be computed based on the following:

- How many Club Presidents under his/her supervision achieved Outstanding and Most Outstanding Club President Award
- Attendance in District Activities
- Nomination is endorsed in writing by all Club Presidents under his/her supervision

ADDITIONAL REQUIREMENTS:

- All Clubs under him/her should be Charter Strength
- Must be a Most Outstanding Assistant Governor

MAJOR AWARDS

SENIOR ASSISTANT GOVERNOR/S OF THE YEAR

Scores will be computed based on the following:

- How many Assistant Governors under his/her supervision achieved Outstanding and Most Outstanding Club Assistant Governor Award
- Attendance in District Activities
- Nomination is endorsed in writing by all the AGs under his/her supervision

ADDITIONAL REQUIREMENT:

- Must be a Most Outstanding Senior Assistant Governor

MAJOR AWARDS

CLUB PRESIDENT/S OF THE YEAR

Scores will be computed based on the following:

- Service Project that the President spearheaded
- Attendance to District Activities
- Personal TRF contribution
- Personal Membership recruitment

ADDITIONAL REQUIREMENTS:

- Must be a Most Outstanding President with Distinction
- Club must be a recipient of the Club of the Year Award

ADDITIONAL POINTS:

- Timely achievement of R.I. Goals, District Goals, Club Goals based on the presentation during the Governor's Visit

MAJOR AWARDS

CLUB OF THE YEAR

Scores will be computed based on the following:

- Membership
- Absolute TRF Contribution
- Public Image Projects
- Service Projects
- Club Administration
- Youth Service

ADDITIONAL REQUIREMENTS:

- Must be a Most Outstanding Club with Distinction

ADDITIONAL POINTS:

- Have at least 1 club project per Area of Focus (without tie-up with other clubs)
- Have delivered at least 1 project or activity in all strategic priorities

MAJOR AWARDS

EXEMPLARY SPOUSE* AWARDS	
Attendance	50 pts.
Active Participation	30 pts.
Awareness and Practice of Rotary Protocols on Spouses	10 pts.
Demeanor and Behavior	10 pts.

*Applies to IATP Spouses only

OTHER AWARDS FROM R.I.

Avenues of Service Awards (district recognition)

- Nomination from club presidents
- Honor a Rotarian who participates in the five Avenues of Service
- Nomination Period – All year

Avenues of Service Award (RI recognition)

- Nomination from Governors
- Honor a Rotarian who has performed service in all five avenues
- Nomination Period – All year

Rotary Foundation Citation for Meritorious Service

- Nomination from DRFC with DG endorsement
- Honors members who have been actively involved in service related to TRF
- Nomination period – Nov to Dec

Rotary Foundation Distinguished Service Award

- Nomination from DG
- Honors Rotarians who have exemplary service to the foundation and have received citation for Meritorious Service at least four years prior
- Nomination period January 1 to 8

OTHER AWARDS FROM R.I.

Rotary Foundation District Service Award

- DRFC recommendation to DG
- Honors Rotarians who are making a difference through the foundation's programs.
- Nomination period – Before DISCON

Service Above Self Award

- Nomination from DG
- Prestigious award for Rotarians who demonstrate their commitment to helping others by volunteering their time and talents
- Nomination period – October 1 to 31

Service Award for a Polio-Free World

- Nomination from Rotarians
- Honors Rotarians who have made outstanding contributions to our polio eradication efforts
- Nomination Period – July 1 to October 1

DISTRICT AWARDS COMMITTEE
(2023district3800awards@gmail.com)

NAME	POSITION	ASSIGNED ZONE	CEL NO.	EMAIL ADD
ARMI QUIBAEL	CHAIRPERSON		09178138234	armiquibael@yahoo.com
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